



Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
January 4, 2017  
4:00 PM

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- A. MEETING CALLED TO ORDER**
- B. ELECTION OF CHAIRMAN**
- C. MINUTES FROM DECEMBER 21, 2016 MEETING**
- D. EXECUTIVE SESSION**
- E. NOD'S & RELEASES**
- F. PERSONAL PROPERTY NOTICES**
- G. CONSERVATION USE**
- H. PERSONAL PROPERTY REPORTING FORMS**
- I. EXEMPT PROPERTY APPLICATIONS**
- J. 2017 PRELIMINARY UPDATE PLANS**
- K. ATTORNEY FEES**
- L. NEW HOLLAND BAPTIST CHURCH PRESENTATION**
- M. 2017 OFFICE GOALS**
- N. QUESTIONS OR COMMENTS FROM THE BOARD**
- O. ADJOURN**

**Hall County Board of Tax Assessors**  
**Meeting Minutes**  
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**4:00 PM**

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**Assessors Present:** Bobby Hulsey, Berlinda Lipscomb, Ron House, Vicky Cook and Seth Seagraves.

**Others Present:** Chief Appraiser Steve Watson, Deputy Chief Appraiser Kelly McCormick, Appraisal Manager Susan Taylor and Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Steve Watson at 4:00 p.m. in the HR Training Room, 2<sup>nd</sup> Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

5 of 5 Board members present for the meeting.

**1. Election of Officers for year 2017 pursuant to GA. 48-5-298(a)**

Motion to elect Mr. House as Chairman was made by Ms. Lipscomb and Ms. Cook seconded the motion. Vote: 4-0. Approved. Mr. House did not vote.

**2. Approval of Minutes of Last Meeting**

Motion to accept and approve the minutes as presented was made by Mr. Hulsey and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

**3. Approval/Additions/Deletions to Agenda: Add 2017 Goals and move Executive Session to front of meeting.**

Motion to approve the agenda as amended was made by Ms. Lipscomb and Ms. Cook seconded the motion. Vote: 5-0. Approved.

**4. Executive Session:**

- The Board went into Executive Session at 4:20 p.m. to discuss pending litigation.
- The Board reconvened at 5:01 p.m.

**5. Old Business:**

a. NOD's & Releases:

- The Board was presented with the current list of NOD's & Releases for Real and Personal Property.
- The Board was presented with the current list of Releases for Motor Vehicles.
- The Board was presented with the current list of Appeal Waivers.

Motion to approve the current list of NOD's & Releases for Real and Personal Property and Motor Vehicles and in the same motion to approve the current list of Appeal Waivers was made by Mr. Hulsey and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

b. Personal Property Assessment Notices:

- The Board was presented with the current list of 30 & 45 day notices for Personal Property to be mailed.

Motion to approve the mailing of the Personal Property notices was made by Mr. Hulsey and Ms. Cook seconded the motion. Vote: 5-0. Approved.

c. Conservation Use:

- Ms. Taylor gave the Board a report on the latest information from the Department of Revenue regarding the tax shift per county due to conservation use properties.

## 6. New Business:

### a. Personal Property Reporting Forms:

- Mr. Watson informed the Board that the Personal Property Reporting forms had been mailed.

### b. Exempt Property Applications:

- The Board was presented with an exempt property application for the personal property account in the name of Northside Gainesville Imaging.
- This application was previously tabled until more information could be obtained.

Motion to approve the exempt application for Northside Gainesville Imaging was made by Mr. Hulsey and Ms. Cook seconded the motion. Vote: 5-0. Approved.

- The Board was presented with an exempt application on #8-30-22 in the name of Grace Baptist Church of Gainesville.
- The owners purchased this property to be used as a church

Motion to approve the exempt application on #8-30-22 was made by Mr. Hulsey and Ms. Cook seconded the motion. Vote: 5-0. Approved.

- The Board was presented with an exempt application on #15-42-3B, 15-42-108 & 15-42-112 in the name of Eagle Ranch Foundation, Inc.
- This property was purchased to expand their campus and use the improvements for staff housing.

Motion to approve the exempt application on #15-42-3b,108,112 was made by Ms. Cook and Mr. Hulsey seconded the motion. Vote: 5-0. Approved.

### c. 2017 Preliminary Update Plans:

- Mr. McCormick gave the Board an update on some of the sales we are seeing that is helping to determine which areas and types of properties need to be revalued for 2017.

## 7. Other Business

### a. Attorney Fees:

- The Board was presented with the current attorney bill from Stewart, Melvin & Frost.
- The Board was presented with the current attorney bill from Fox, Chandler, Homans, Hicks & McKinnon.

Motion to approve paying both attorney bills was made by Mr. Hulsey and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

### b. New Holland Baptist Church Presentation:

- Mr. Watson presented the Board with a copy of the presentation the staff did for New Holland Baptist Church earlier in the week.

### c. 2017 Office Goals:

- Mr. Watson outlined for the Board some of the goals for the office for the 2017 tax year.

## 8. Assessor Comments

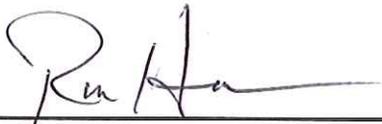
- Ms. Cook commended Mr. House on running a smooth meeting.
- Mr. House inquired about the time line of moving to a paperless agenda.

## 9. Adjourn

- The meeting adjourned at 5:38 p.m.

**In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.**

**\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org).**

A handwritten signature in black ink, appearing to read "Ron House".

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Ron House, Chairman

A handwritten signature in blue ink, appearing to read "Janene Smith".

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Janene Smith, Recording Secretary