



Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
June 5, 2019  
4:00 PM

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- A. MEETING CALLED TO ORDER**
- B. MINUTES FROM MAY 15, 2019 MEETING**
- C. ELECTION OF CHAIRMAN**
- D. NOD'S & RELEASES**
- E. CONSERVATION USE**
- F. REFUND REQUEST**
- G. 2019 TAX DIGEST**
- H. 2018 DEPARTMENT OF AUDIT STUDIES**
- I. FY2020 BUDGET**
- J. POLICY & PROCEDURES**
- K. ATTORNEY FEES**
- L. ASSESSOR APPOINTMENT**
- M. EXCELLENCE AT WORK AWARDS**
- N. QUESTIONS OR COMMENTS FROM THE BOARD**
- O. ADJOURN**

b. Conservation Use:

- The Board was presented with a list of new/renewal covenants that the staff is recommending approval.

Motion to approve the list of staff recommended new/renewal covenants was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

- The Board was presented with a list of mid-year change covenants the staff is recommending denial

Motion to approve the list of denials from mid-year changes by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

- The Board was presented with a list of mid-year change covenants the staff is recommending approval.

Motion to approve the list of staff recommended mid-year changes was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

- The Board was presented with a list of early withdraws due to meeting age requirements.

Motion to approve sending intent to breach letter with no penalty on early withdraws was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

- The Board was presented with a list of potential breaches due to the death of the owner.

Motion to approve sending intent to breach letter with no penalty was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

c. Refund Request:

- The Board was presented with a refund request on Personal Property account #193845.
- The ownership was never changed to the correct owner.

Motion to approve the refund request on Acct #193845 was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 3-0. Approved.

**4. Real/Personal Property Appraisal**

a. 2019 Tax Digest:

- The Board was given the number of appeals received for 2019.
- The Board tabled the notices to be mailed on the Kubota Pilot property until some additional information could be verified.

b. 2018 Department of Audit Studies Sales Ratio Study:

- The Board was informed that the office had passed the 2018 Department of Audit's sales review.

**5. Chief Appraisers Report**

a. FY2020 Budget:

- Mr. Watson informed the Board that there was nothing new to report on the FY2020 budget.

b. Policy & Procedure:

- The Board was informed that the staff was still working on updating this.

**6. Other Business**

a. Attorney Fees:

- The Board reviewed the current Attorney bill from Stewart, Melvin & Frost.

b. Assessor Appointment:

- The Board was informed that no replacement for Ron House had been chosen.

c. Excellence at Work Awards:

- The Board was informed that Steve Watson, Janene Smith, John Smith and Tim Barrett had been chosen as finalists for the Excellence at work awards for this year.

**7. Assessor Comments**

- None at this time.

**8. Adjourn**

- The meeting adjourned at 5:07 p.m.

In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org).



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Berlinda Lipscomb, ~~Acting~~ Chairman



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Janene Smith, Recording Secretary