

Hall County Board Of Commissioners Hires New Clerk

4/4/2014

The Hall County Board of Commissioners has hired former Habersham County Clerk Lisa Ritchie as the new commission clerk for Hall County. Ritchie begins work on April 7.

The commission clerk directs the activities necessary to prepare for Board of Commissioners meetings and dispenses information regarding decisions and actions of the Commission. She prepares the agenda and minutes for meetings, maintains permanent county records, and serves as the Board's intermediary with the public, other elected officials and departments.

Ritchie most recently worked as a Customer Service Representative for Freudenburg Nok in Cleveland. In addition to serving as clerk for Habersham County, she also previously worked as a Royalties Accountant and Billing/Order Entry Specialist for Infor Global Solutions in Alpharetta and as an Accounts Payable Specialist, Human Resources Clerk and Payroll Clerk for Truett-McConnell College.

She holds an associate's degree in applied science from Gainesville State College and was certified as a County Clerk by the University of Georgia in 2012.

"I'm excited about this opportunity with Hall County, and I look forward to working with the Board of Commissioners as well as the citizens of Hall County," said Ritchie.

"Lisa has a strong background serving as a commission clerk for county government and comes highly recommended," Hall County Administrator Randy Knighton said. "She will be a valuable addition to our staff."