



**Hall County Board of Tax Assessors  
Meeting Summary Minutes  
Hall County Government Center Building  
January 2, 2019  
4:00 PM**

- 1. Meeting called to order**
- 2. Election of Chairman**
  - Ron House was elected Chairman.
- 3. Approval of Minutes of Last Regular Business Meeting**
- 4. Approval of Agenda**
- 5. Administrative**
  - a. Conservation Use
    - Discussed the potential breach on #10-157-29.
  - b. NOD's & Releases
    - Approved the current list of NOD's & Releases for Real and Personal Property.
    - Approved the current list of Releases for Motor Vehicles.
    - Approved the current list of Appeal Waivers.
    - Approved the current list of Personal Property Notices to be mailed.
- 6. Real/Personal Property Appraisal**
  - a. 2018 Appeals
    - The Board was informed that the next round of Board of Equalization hearings had been scheduled.
    - The staff discussed the recent Settlement Conference that was held.
    - The Board was given a production report from GMASS.
    - The Board was informed that the office was considering using GMASS to help with the Commercial field work for 2019.
- 7. Other Business**
  - a. Attorney Fees
    - Approved the current attorney bill from Stewart, Melvin & Frost.
  - b. Citizen Comment Cards
    - The Board was presented with several comment cards from citizens praising the excellent customer service they received from the Tax Assessors Office.
- 8. Assessor Comments**
  - Ms. Lipscomb inquired about getting an updated copy of the Policy & Procedure manual for all the Board members.
- 9. Executive Session**
  - An Executive Session was held to discuss personnel matters.
- 10. Adjourn**