



**Hall County Board of Tax Assessors  
Meeting Summary Minutes  
Hall County Government Center Building  
July 10, 2019  
4:00 PM**

**1. Meeting called to order**

**2. Approval of Minutes of Last Regular Business Meeting**

**3. Approval of Agenda**

**4. Administrative**

a. NOD's & Releases

- Approved the revised list of NOD's & Releases for Real and Personal Property.
- Approved the revised list of Waivers for Real and Personal Property and Motor Vehicles appeals.
- Approved the current list of Personal Property Notices.

b. Conservation Use

- Approved the list of early withdraws due to meeting age requirements.
- Approved the list of potential breaches due to the death of the owner.

c. Homestead Audit

- Approved going back on the list of owners receiving exemptions on multiple properties.

d. Refund Request

- Approved sending the refund request on #15-47E-30 to the Board of Commissioners.

**5. Real/Personal Property Appraisal**

a. 2019 Tax Digest

- The Board was given the number of appeals remaining to be worked for 2019.
- The Board was informed that all the marinas had appealed.
- The Board was informed that LLI had filed an appeal.
- Approved sending the 30 day notices July 12, 2019.
- Approved the list of appeals to be forwarded to the Board of Equalization.
- The Board was shown the tax submission documents that the Chair had to sign.

**6. Chief Appraisers Report**

a. FY2020 Budget

- The Board was presented with a copy of the FY2020 budget.

b. Policy & Procedures

- The Board was informed that the staff was still working on updating the Policy & Procedure manual.

**7. Other Business**

a. Attorney Fees

- The Board reviewed the current bill from Stewart, Melvin & Frost.

b. South Hall Republican Club

- Mr. Watson talked about the presentation he did for the South Hall Republican Club.

c. GAAO Summer Conference

- The Board was reminded of the dates of the annual GAAO Summer Conference and which staff members would be attending.

d. Logistics @ HCGC for Thursday, July 11, 2019.

- Mr. Watson discussed with the Board how Administration would be handling the traffic in and out of the building during Deputy Dixon's funeral.

**8. Assessor Comments**

- None at this time.

**9. Adjourn**